**Academic Technology Committee**

**November 2, 2020**

**Minutes**

Robyn Mallett called the meeting to order at 1pm on 11/02/20

Zoom Meeting ID: 85148271567

**Present**:  H. Dimitropoulos, M. Heller, A. Hoyt, L. Hood, R. Johnson, N. Jukic, M. Kelly, R. Mallett, J. Mansbach, B. Ohsowski, D. Pierre, J. Singer, K. Thomas, D. Vonder Heide, T. Walker, B. Youngberg, S. Zurek, I. Colon, K. Barry

Minutes from meeting of 10/13 unanimously approved.

•Committee Governance Structure (Susan Malisch, Vice President, CIO)

Susan thanked Robyn for her help and guidance on this committee and for having a wide range of support from the different schools.  She also shared a structure chart for the ITESC noting that the ITESC committee meets 6 times a year. Susan spoke of the three pillars in the (LDE) Loyola Digital Experience 1. Foundational 2. Transformative 3. Consumable Experience

You can find the structure chart at the url below.

<https://www.luc.edu/its/governance/gov_itesc.shtml>.

•Sakai 20 upgrade (Tim Walker)

The date for the upgrade is 12/21. Information technology Services (ITS) will be holding informational session is December and January. Faculty can register at <https://www.luc.edu/its/itrs/teachingwithtechnology/sakai/sakai20upgrade/>

•Collaborative Notetaking, Sakai Integration Proposal Integrating asynchronous and synchronous components to enhance learning (Megan Kelly, Giancarlo Tarentino)

Giancarlo suggested a few programs (Perusal and Hypothesis) specifically that would be helpful to the students regarding collaborative notetaking. He asked how we can get subscriptions for these programs. Robyn emailed his Collaborative Note Taking and Sakai Integration Proposal to members asking them to read and decide if this is an issue that a small group within this committee wants to explore. The first step is to assess the interest in adopting such software across the disciplines. The committee will consider whether academic technology such as this has widespread appeal and should be recommended for funding to the ITS steering committee.

•Integrating asynchronous and synchronous components to enhance learning (Kristlyn Thomas and Jessica Mansbach)

Kristlyn and Jessica mentioned one challenge is to find the best practice for teaching to help alleviate zoom fatigue. Some suggestions for integrating asynchronous were extending grace to students, making 2/3 of teaching asynchronous to become more flexibility for faculty and students.  Kristlyn and Jessica are going to interview a few faculty for the videos they are creating to help instructors address zoom fatigue by creating more asynchronous content. If you have colleagues in mind, please share their names by November 30th.

•Volunteers to share innovative technology to use in your discipline

One idea Brian uses in his teaching is asynchronous videos, he said they are a tremendous success. There are still boundaries and synchronous time with students on the faculty’s terms whether it is certain days or hours. Robyn asked the members what type of info they want to share in our meetings.

Meeting minutes submitted by Iris Colon

Next meeting on 12/08/20 1:00pm